

ST MARY'S CHURCH, HADLOW

PAROCHIAL CHURCH COUNCIL

Minutes of the PCC Meeting held on Monday 17 January 2022, 7.30pm in church

1. Opening prayer

Prayer, welcome and compline were said. Psalm 60 was read by KP.

2. Members present

Michael Payne (MP); John Speed (JS); Cathy Brill (CB); (NC); Melissa Crawshay-Williams (MW); Mike Harvey (MH); Jenny Hopkins (JH); Janice Massy (JM), Martin Massy (MM); Kelly Parsons (KP); Barry Wheeler (BW)

Apologies for absence: Lee Kirk, Katerina Plucknett-Nixon, Kirsty Finch, Lisa Porritt.

3. Mission sub-committee – Alison Middleton to present Hadlow Foodbank update

AM proposed a formal referral system through doctors, nurses, social workers, schools or parish clerk, who would be able to email the St.Mary's office to confirm eligibility. The community warden could assist with deliveries and arrange contacts.

Self-referral would be limited to two deliveries per month. AM would co-ordinate deliveries every month.

Collections on behalf of other people will no longer be possible.

Donations: cash will be welcome for the packs. AM proposed giving up accepting random items; there is a need for specific items.

The Community Warden is Diane.

Chemists, doctors etc have not yet been approached. AM is awaiting approval of this first step.

GDPR – GPs would have to fill in a referral form with address details. These forms would be safely stored. The referral form would have to indicate a timespan, ie three months.

There was agreement that this proposal was a fair system and should be put in writing as confirmation of details. **Action:** AM to write up proposals to be adopted.

4. Approval of the Minutes of the PCC Meeting held 23 November 2021

Minutes were approved.

5. Matters arising (not otherwise covered by the Agenda)

None.

6. Interregnum Update

a. Worship: Services booked up to Easter. JM asked about booking a baptism on 12th June. Contacts for officiating priest approach via Andrew Axon (Area Dean) or one of our regular visiting clergy; JS to follow up.

Education Committee – proposed 5th Sundays as family services. Revd Sheila Perkins has volunteered to lead the service in May and July. Messy church planned for 30 January.

b. Covid Arrangements: Numbers for Covid are dropping; the guidance hasn't changed, however. There is no mandatory requirement to make people to sign in – agreement to remove need to sign in. Other measures will remain. Saturday coffee could resume in February. PCC to run coffee morning Saturday 12th February 9.15am set up for 10am start. KP may be free to help.

c. Technology – broadband, streaming, lighting, printing

New broadband line for the church has been ordered. Streaming has been continuing, people are watching services. Request for person leading the services to verbally explain actions for benefit of those watching virtually.

MM has been discussing lighting scheme with CES to clarify work to be done. Proposal to be put forward at next PCC meeting.

Printing – JS to try and extend the contract a further six months and relocate printer to the vestry.

The phone number of the vicarage has changed; JS will try and get the number back.

d. Vicarage – maintenance, redecoration plans

MP – flooring, electrical contractors have been arranged. The boiler has been replaced. All this work has been done on behalf of the diocese. Suggestion of a regime of redecorating one room a year.

The house, built in 1987, has 4 bedrooms, an office, utility room, dining room. Walls and ceilings in many areas need painting. Bedroom 4, dining room and sitting room are papered and in good condition. White for ceilings and magnolia for walls is suggested and MP has quotations. Estimates: £1840 or £2145 (does include an undercoat) not inc VAT and does include materials. Consideration for the carpets would be given at a later stage. **Action:** the lower quote was chosen. MP to organise.

e. Appointment Process – incl parish profile and 22 Jan workshop

Meeting on Saturday – tea, coffee and biscuits to be provided. Apologies from KP.

f. PCC Meeting Arrangements

Continuing once/ month. MP is arranging a meeting with the new Archdeacon of Tonbridge, and she might join the next PCC.

7. Treasurer's Report

MM no report for this year yet. Reasonable surplus expected for last year. The financial statements for last year are being prepared.

8. Sub-committees – reports to be circulated beforehand

Fabric committee – no comments

Education committee – Lent course to be held on a Tuesday lunchtime and Thursday evening starting on 8th/10th March. *Still Standing* by Rachel Mann will be the book used as the basis of the course. JS asked for PCC members to suggest charity options for Lent Appeal.

Outreach & Fund-Raising – Committee plans to meet before the end of January to plan events for the year. JM to confirm plans for East Peckham Silver Band concert on 13 February. A quiz night is planned for March.

9. APCM

24th April agreed.

10. Safeguarding

CB spoke about Promoting a Safer Church; the Formal Safeguarding Statement was signed by the Church Wardens. CB to find out whether it would be permissible to carry out safeguarding training in a group.

PCC members need to do a domestic abuse training by the next PCC meeting. **Action:** CB to circulate a link to the course. JP suggested the amount of training should be raised with the Area Synod.

11. Correspondence

The finance director is asking parishes to provide financial information supporting their ability to meet the parish offer. **Action:** MM.

12. Any Other Business

None.

13. Confidentiality

None.

14. **Dates of next PCC meetings:** Standing Committee Monday, 7 February 2022; Full PCC Monday, 21 February

15. Closing Prayer

The meeting closed with the second half of Compline.

Signature

Date: